## **RICHARD CARTER**

# LONDON

## **RETURNS FORM**

CUSTOMER DETAILS		
FULL NAME:		
EMAIL ADDRESS:		
CONTACT NUMBER:		
DELIVERY ADDRESS:		
POSTCODE:		

ORDER DETAILS			
ORDER NUMBER #:			
ORDER DATE:			
RETURNS DATE:			

#### **RETURNED ITEMS (PLEASE COMPLETE BELOW)**

ITEM NAME	QUANTITY	EXHANGE OR RETURN	

### REASON FOR RETURN (PLEASE EXPLAIN YOUR REASONS BELOW)

Before completing this form please make sure you have read our Returns Policy and comply with all terms stated.

In order to comply with our Returns Policy, you must fill in the Returns Form and send it back with the items.

These items must be in their original packaging with tags and in an unused condition. All returned items will be inspected on return.

Please allow up to 14 working days from returning the items for exchanges and refunds to be processed You will be responsible for paying postage costs associated with this returns policy.

Please make sure you use a recorded signed for service for your returns as we will not accept liability for any items lost or damaged in the post.

RICHARD CARTER LONDON LTD UNIT 111, CENTRAL PARK TRADING ESTATE, HENGROVE, BRISTOL, BS14 9BZ www.richardcarterlondon.co.uk